App. F. IX-4

Previous References
ff 68-27 (1-2)

1930. (ff)

ff File No. 64-30
Serial Nos. 1-9.

Preserve

Later References.
ff 11-34 (6.7.8.9.10.11 & 14)
9.9.25-35; 3, 4.

GENERAL AND REVENUE SECRETARIAT.

Serial Nos.

Part B for NOV 34

SUBJECT.

Distribution of work between the Superintendent and Assistant Superintendent of the Post Gardens.

To the Superintendent Post Gardens and Temporary Mr. Pat

WD 01965—GPB—15,000—7-7-34

f 660-1 dy 11/9/34

Passes orders regarding the

Supernumerary

17/12/34

General and Revenue Secretariat — G. & File No. 64 of 1930.

Serial No.	
1	Letter No 49 dated the 9th Feb 1931 from the Director of Horticulture requesting in the circumstances explained therein the proposals re the establishment for the Herbarium, Library, and Bureau of Economic Botany at Govt Botanical Gardens at a cost of Rs 4112/- per annum may be sanctioned.
	In connection with the proposals made by the Director in March 1929, for the establishment of Library and the Bureau of Economic Botany and the Herbarium, at a cost of Rs 2408/- per annum, it was ordered that the matter may lie over for the present.
Paras 22-23 Flag A G.G 60-28(1-6)	Now the Director proposes in addition to the establishment asked for previously, the appointment of an Assistant Botanist on Rs 100-10-150. The total cost coming to Rs 4112/- per annum. The question is fully discussed in G.G file 60-28(1-6) put up herewith. Submitted for orders whether the present proposals of the Director may be considered, under the present financial conditions.
Increase in the pay from Rs 110 to Rs 115 each	20/2/31 Hd 20.2.31 These proposals may be considered. It has been pointed out in another connection that no proper distribution of work has been made in the dept so much so that supervision over such sections of the dept as the Botanical Gardens, the Museum, Mandvi etc is very lax leading to several irregularities (vide file No.
NOTE—Contn. Sheet.	

241

2104

G.G. File No. 64 of 1930

General and Revenue Secretariat

G.G. 27-30 (1-3) & G.O. No. D. 4914-16-/G.G.66-27-3 & S.V. 30 (17 Aug F) placed below). As the former file the Director has been asked to send us a statement showing the duties allotted to the various officers in connection with G.O. Nos D. 5896-708—G.G. 68-27-2 & 1.12.28 (7 May F) We may be reminded of this.

Gen. Secy

Ca 28/2

A

OFFICE OF THE THIRD ... R ...
11 MAR 1931
No. 5.6.22

3) A - Yes. Please do this & then submit to Ca 3rd Minute for perusal

RB 28/2/31 cc 28/2

4) A draft letter to the Director is Rubd

Sdd 2/3/31 RB 2.3.31.

5) Secy Ca 2/3

To The Director of Horticulture 2
No E 366 dated 4/3/31

Calls for a statement re the allocation of duties among the staff of his Department.

6) Recommitted as directed in Para 3 above

Sdd 17/3/31 RB 7.3.31 3rd. Minute) 7) For perusal Ca 11/3

8) We must see that the work is kept down to the

11/3/31 MK 12/3 Ca 12/3

Sms A 12/3/31

241

3

App. F. XI—4]

File No. Sy-G 64-30

Serial No. 2

Sus. Regr. No.

Shall a reminder issue to

The Director of Stores

for a reply to this Office No. E 366 dated the

4/3/31

Subject.

Calling for a statement re the allocation of duties among the staff of his Dept.

OFFICE OF THE THIRD MEMBER OF COUNCIL
11 JUNE 1931
No. 9179.

1) Subo with a draft reminder 9

Subo 2) Please issue. 10
27/4/31 SRy

27.4.31.

3) Subo with a draft Do reminder 11 4) Issue 12
Ca 8/5

Subo SRy
7/5/31 7.5.31.

REMINDERS

No.	Date	
E 988	7-4-31	
Do. E 1275	23/4/31	
Do. E 1595	9-5-31	

Subo 5) No reply has been received from the Director 13 in spite of two immediate Do. reminders issued in March & May under the signature of the Gen. Secy. For orders as to what further action has to be taken

Subo SRy 6) Another emergent reminder 14
6/6/31 6-6-31. may be embodied in connection with his note in his file (S.G. 56-29)

15 7) Opn: for approval Ca 8/6
Gen. Secy

DEWAN'S OFFICE
2 JUN. 1931

GENERAL SECRETARIAT
10 JUNE 1931
No. 10,216

18 16 SRy 10/6/31

10) 8) III rd Member Ca 10/6

Dewan

9) 17

WD 02331—GPB—10,000—14-4-30

Ca 11/6

R3 13/6/31 10) Issue today Ca 11/6

1376 Issued No 2119 Date 13/6/31

241 4

General and Revenue Secretariat | 4/9 File No. 64 of 1930.

Serial No.

20

1) The report called for has not yet been received inspite of the stringent reminder issued on 13/6/31. Submitted for orders

SO 23/6/31 SA 23.6.31 13/Gen. 21 Secy 23/6 Ce

22

1a) 9554 Uk Dated.

RA

23/6/31

Ce 23/6

Issued No E 2277 dated 24/6/31

GENERAL SECRETARY 23 JUNE 1931 No 14681

Hrs A. Received 25/6/31

Hrs B Hill 29.6.31

EDUCATION BRANCH 25 JUN. 1931

NOTE – Contn. Sheet

WD 02553—50,000—GPB—8-7 30

2104
2146

General and Revenue Secretariat G-G File No. 64 of 193 0.

Serial No.	
3	Letter No 112 dated the 29th June 1931 from the Director of Horticulture forwarding the statements of the allocation of duties for the offices of the Dept. and ~~requesting~~ explaining the need for additional establishment to cope with the work
24)	The statement received is submitted for perusal. In this connection Kind reference is also invited to the marginally noted files where the remarks of Govt have been communicated on the working of the Department.
25)	Submitted for order
26)	The Director says that unless extra staff is granted, it is impossible to make a rigid allocation of work among the officers. He would, perhaps, be better if the S.O.S. expressed his proposals and gave his opinion.
27)	I shall be obliged if the Govt will kindly go thro' this and ask for views.
28)	most of the duties referred to are routine duties
29)	Hon'ble the recommendations of the Ret committee in re reductions in the Gardens Dept. of my Circular Secy R.C

1) G.G 27-30 (1-2) H
2) G.G 66-27 (1-3) 7
3) G.G 19-30 (1-11) N (linked)

GENERAL SECRETARY'S 3 JULY 1931 No. 69

NOTE—Contn. Sheet.

WD 02553—G P B—50,000—8-7 30

6

2141

File No. 64 of 1930 | General and Revenue Secretariat

30) The Retrenchment Committee proposals are as per statement showing Flag V & J.
The proposals are that the Dy. Horticulturist's post should be abolished and the vacancy of the garden staff should be left unfilled - (vide also extract from the Proceedings of the Committee

A.G.
11.7.31

F.C.Sey.)

V & J

H.J.T.

31) I do not think we can contemplate additions to Establishment now - The proposals made by the Director in this behalf have all to be seen -

As regards the distribution of work among the several officers I regret I am not able to offer any useful remarks without a detailed examination of the volume of work in the gardens office -

h
13.7.31

14/7

EDUCATION BRANCH
14 JUL. 1931
GEN. & REV. SECT.

32) For orders.

(1st member)

D
15.7.31
Ca
15/7

424
16.7

33) No extra staff can be allowed -
The question of distribution of duties may be considered after the recommendations of the Retrenchment Committee are dealt -
Has the Dir been addressed regarding these recommendations? If so his report may be put up for disposal

Sd
16.7.31

34) Sd

16/7
Ca
16/7

General and Revenue Secretariat | G. & R. File No. 66 of 193 0.

Serial No.	
	35) Kind reference is invited to the marginal notes hereto and the action taken on the several recommendations of the Retrenchment Committee. The provision for the post of the Gardens' Assistant is ordered to be omitted as a measure of retrenchment. The question of abolition of the post of the Director of Horticulture is referred to the C.B. for disposal. Submitted for orders.
	Sd/ 24/7/31 — 36) Let. issued. — 37) Issued 26.7. — 38) Submitted with a draft for approval. Sd/ 27/7/31 — 39) Issued 29/7
4	Letter No 5116 dated the 3rd Aug 31 stating that the proposal cannot be accepted
	40) Orders on the recommendations of the Retrenchment Committee have since been issued separately. The file is resubmitted for orders in regard to the question of the distribution of duties among the several offices

G. & R. 71-30-11 Flag L

G. & R. Dgh 103-30 Flag M

25 JULY 1931 ...666...

EDUCATIONAL ... 17. AUG. 1931 GEN. & REV. SECT.

Sd/ 22/8/31

the orders on the recommendations of the Retrenchment Committee are passed

NOTE—Contn. Sheet

8/

2146
30

G. G File No. 64 of 193 0 | General and Revenue Secretariat

of the Department (Refer Para 31 & 33 above)

41) Perhaps one of the officials of the late office of the I.O.S. may be deputed to examine & report on this point.

Sd. Hey

42) I think it is necessary to look into the Extent and Nature of work in the Hort. Deptts before any orders can be passed regarding increased establs. I would suggest that Mr C. Narasha with the assistance of one of the auditors of the late I.O.S may furnish this question after inspecting the Samal office under the Director and furnish a report in the matter.

1st Member
Revd Fin Secy

24/12

Please bring up for discussion.

15/12

16/12

H 2121/17-12-31

43) I don't think that we need contemplate increasing Staff for the present.

44) Regarding distribution of duties may be dealt with advantage be taken up next year.

24/12/31

30/12

30/12

45) Orders have been issued abolishing the post of the Director of Horticulture after the retirement of Mr. Krumbiegel found -7- 32

EDUCATION BRANCH
31 DEC. 1931
GEN. & REV. SECTT.

L.F. 4484/31

2146/30

9L

App. F. III—2]

General and Revenue Secretariat | G.S. File No. 64 of 1930.

Serial No.

2) appointing Mr. Javaraya. Supdt. Govt Gardens as the officer in charge of the Horticultural Dept and the Museum 3) and transferring the work of the Consulting Architect ~~to~~ to Mr. Lakshminarasappa Govt Architect who is attached to the office of the Chief Engineer (Hyd Proj). (Vide linked file).

46) The Question of distribution of duties and responsibilities among the several officers of the Department ~~may~~ has to perhaps be taken up as ordered in Para 44 above.

47) In Connection with the report of action taken on the several observations of Govt on the Annual Report of the Nandi Hill Station the Director of Horticulture has, on the eve of his retirement, reiterated the request for an office assistant on Rs 150/-, an accounts clerk on Rs 50/- for the Nandi Hill Station and another clerk for his office. in connection with increased work due to the reinforcement of new posts. Requested by the Consultant and the file is Submd separately for orders.

DNo 14 R. 940 · 31.

48) Submitted for order with reference to Para 44 above

14/7/32 14-7-32

49) This may, perhaps, be referred to the General Officer Commanding

15/7

50) Submd. for orders

I Mtg) 15.7

16/7

NOTE—Contn. Sheet

1 JULY 1932 364

10

G.G. 2&4 File No. 64. of 1930. General and Revenue Secretariat

51) There are now only two officers. The Supdt and his Asstt — over the Work has to be divided by them. The present head of the dept has to be consulted as to what Arrangements he proposes to make. With ref to all the previous correspondence on this Subject please say that it is not possible to Sanction any additional staff and ask the Supt to send us a statement of the duties of all the Work Devolving on him and the Asstt.

Sd
16.7.32
D 16.7.
16/7

52) Submitted with a draft letter for above

Asst. 16/7/32 18.7.32

53) Seen 27/7

To

The Supdt. Govt Gardens.

No. 8. 841, dt 27.7.32

States that Govt regret it is not possible to Sanction any additional staff and adds that, as there are only two officers in the dept, the work has to be divided between them and requests him to submit a statement showing the distribution of work of the Govt Gardens museum, and the Hill Station etc. between himself and his Asst.

Sd A Sen
28.7.32

EDUCATION BRANCH
28 JUL 1932
G.I. & REV. SECTT.

TYPING SECTION
25 JUL 1932
G.I. & REV. SECTT.

2146
3986 2787

App. F. III—2]

General and Revenue Secretariat G.G File No. 64 of 1930.

Serial No.	
6	Letter No. 199 dated the 18th May 1933 from the Superintendent Govt. Gardens enclosing a statement of the distribution of work between the Superintendent and the Assistant Superintendent and stating that the staff - both Gazetted and Subordinate is quite inadequate to the work which is increasing in volume and importance and (and) forwarding proposals for additional establishment and requesting sanction to the proposals forwarded therein.
7	Letter No 2575 dated the 21st Feb 34 to the Director of Agriculture Calling for information regarding distribution of work, the powers and responsibilities of the Assistant Director in the Agriculture Dept with reference to the standing rules & orders
8	Letter No R.OC 2100/Estt-707 of 33-34 dated the 16th March 34 from the Director of agriculture forwarding a list of powers exercised by the Assistant Director of agriculture.
	54) A statement re the distribution of duties 1) as per G.O dated 1-12-28 (2) as recommended by the Director of Horticulture in June 1931 and (3) as proposed by the Supdt. G.G (after the retirement of Mr. Kunhiraman) in May 1933 is laid for perusal along with the file

NOTE—Contn. Sheet

WD 02553—50,000—GPB—8-7 30

12 2146 3986 2787

G G File No. 64 of 193 a | General and Revenue Secretariat

in respect of item (1). Under the two later items the work relating to the boundling Architect and the Govt Museum have been sorted out as they have since been transferred to the P.W.D. and the Dept of Ire respectively

55) In his letter, the Supt has repeated the requests of the Dept for the increase of establishment by fourteen hands. It is stated that the whole Dept was reorganised in 1925 and the establishment of the Central office in June 1929. A statement of the ministerial and executive establishment as existing at present (as per budget estimates for 1933-34) and the additional hands asked for by the Supt. is also put up for perusal

The Supt has been informed more than once that there can be no addition to the existing establishment and that these should be proper supervision and distribution of work among the several offices of the Dept The Statement of the distribution of duties now forwarded by the Supt. gives names of the subordinate of work and does not assign definite duties and responsibilities among the officers of the Dept In this connection a Statement of the powers of the Assistant Director of Apiculture, obtained from the Agl Dept is also placed on the file for perusal

56) In connection with the audit of the accounts of the Office of the Curator, Parks and Gardens Mysore, the Comptroller suggests in his U.O. Note dt 17.1.8. (Para 18 Flag Q) that G.G file 50-31 linked

P.W.D

G.G 129-23

G.G 61-28.

Flag S & K

Flag L

Flag B. D. G. H. T

G.G 56-29, G.G 27-30

G.G 66-27. GG. 13-33 (Linked)

Flag. R.

Flag Q

2646
2956

Serial No.

that an Accountant was necessary for the office to deal with the transactions amounting to about Rs 75000/- and that a person from the establishment at Bangalore may be posted to Mysore or an account clerk be appointed in place of Clerk and Storekeeper with not much additional cost. It was also observed in the audit report that no proper stock account of seeds and plants was maintained. When the Report was addressed to the Director enquiring whether a propagator could be allotted by a suitable adjustment of hands in the Dept, he has expressed his inability to do so and has proposed the propagator for the office on Rs 50/-

Flag A
G. G file 25-31
(linked)

57) Several irregularities were also noticed in the audit of the accounts of the Nandi Hills Station, and a report of action was called for. While submitting the report, the Director of Horticulture requested the appointment of an account clerk for the Nandi Hills Station and also an Office assistant and another clerk for his office. The Superintendent G. G. who was thereupon requested to consider the question in connection with the distribution of work has now proposed an Accountant for the Hills Station on Rs 35/- as absolutely necessary.

58) The audit of accounts of the Sale

NOTE—Contn. Sheet.

14

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2787

G-G File No. 64 of 1930. | General and Revenue Secretariat

G.G 13-33
GG 25-30
(limited)

Dept Lal Bagh, and the Horticultural farm, revealed several irregularities. The Supdt. explained in the case of the former that the staff was inadequate and that an accountant was necessary. In the case of the latter he was asked to furnish opinion in regard to the limit of expenditure that may be incurred by the assistant Supdt. No reply has yet been received though the reference is pending since Nov 1932.

59) The observations made by the Comptroller on the irregularities in the audit of accounts of the several offices in the Gardens Dept noted above, e.g. utilisation of Office receipts for Current and Contingent expenditure, non-maintenance of Stock accounts irregular procedure in handling the cash etc seem to show that the several officers and members of the Executive and ministerial establishment have not been assigned definite duties, powers and responsibilities to enable either the Comptroller or the Govt to fix the responsibility in case of irregularities and the normal position is that the Comptroller reports to Govt the cases of irregularities, the Supdt when asked, pleads inadequacy of staff and asks for additional staff but is informed that the staff is quite adequate and that the work of the Dept can be managed with proper

2146
3986

2787

15

Serial No.

~~distant~~ Supervision and suitable distribution of duties among the several offices and establishment of the Department.

(b) In this connection their reference is invited to Para 42 of the note above in the file where a suggestion was made by the then Secy that "it was necessary to look into the nature and extent of work in the Storkeeper's Dept" and that an officer "with the assistance of one of the auditors of the late Inspector of office systems may go into the question after inspecting the several offices under the Director and furnish a report" Though the Govt have repeatedly expressed in their orders on the irregularities on the Naval Victualling, the report of the Inspector of office systems, and the audit report of the Sales Depot. that the staff is quite adequate, the Depot. has been repeating his requests for additional staff to avoid irregularities noticed by the Comptroller It is not known whether in these days of financial stringency, the request of the Depot for additional hands can be complied with or otherwise it is desirable to continue any longer the controversy of the Depot asking for additional hands, the for applying in the

NOTE—Contn. Sheet.

WD 01536—GPB—7,500—5-4-31

1b 2146 2987
3986

G-G File No. 64 of 193 0 | General and Revenue Secretariat

~~negative and the Comptroller continuing to observe the irregularities in his audit reports~~

61) It is also submitted that in connection with the Budget estimate of the Work Dept for 1934-35 the Financial Secy has observed on 31/8/34 that the Supdt "may be requested to suggest retrenchments in the permanent staff in which prima-facie there are unnecessary people" and this has been agreed to by the Govt on 2/11/34

File duly started G.G 27-33 Para 15 & 16 of the NRS

62) It is for orders whether the suggestions in Paras 42 & 43 above may be taken into Consideration in connection with the distribution of work, examine the necessity or otherwise for the additional staff asked for by the Superintendent and to define clearly the duties, the powers and responsibilities of the several officers and establishment in the Dept to enable Govt to pass orders in the matter bringing to end the Controversy between the Govt and the Dept in respect of additional staff and the proper administration of work in the Dept. or whether the distribution now proposed by the Supdt (Col 3 of the statement) may be approved with modifications, if any, with the observation that no additional staff is required and the present staff being quite adequate to the needs of the Department and that the work

Distribution of work among the Head Offices of the Gardens Dept 17

2987

Serial No.

the existing staff
should be managed with better distribution
and distribution of work among the several
members of the executive and ministerial
establishment is for orders.

HS 14/4/34 SR 14.4.34. 63) Refce :- Para 51 above. The history of the case is noted above.

64) The point at issue now is in regard to the division of all the work of the Gardens Dept between the two officers of the Deptt., viz. the Supdt & the Asst Supdt. (Vide Para 51 above). As regards the qn of additional staff, orders have been issued finally, more than once, that it is not possible to sanction any extra cost, & that all the work has to be properly adjusted & distributed among the present staff.

65) In sending up a work distribution list between the Supdt & the Asst Supdt the Supdt again asks for an addl establishment. Recently also, the Deptt has been informed that no extra establishment is possible or can be sanctd in the present fin! conditions. Besides, in connection with the budget estimates for next year (34-35), we have asked, (on the Fin! Secy's suggestion, approved by the Govt), for proposals for retrenchment

NOTE—Contn. Sheet.

WD 01536—GPB—7,500—5-4-34

18 Distribution of work in the Gardens dept.

G.G. File No. 64 of 1938. General and Revenue Secretariat

of the existing permanent staff. In these Circs, the qn. of increase of establishment seems out of qn. & has been decided & set at rest more than once.

(66) By proper arrangement & distribution of work with the existing staff, the Supt. & the Asst. Supt. ought perhaps to be able to manage without extra staff. The Supt. is besides, relieved since of the work of the Museum & could devote greater attention for Supervision. All the work has to be suitably divided between the Supt. & the Asst. Supt., the latter being entrusted with most of the routine duties at Hd qrs., & the Supt. taking up general Supervision & Special charge of impt. items.

(67) The distribution sent now Supt & requires revision on the main lines of work. does not seem quite suitable. The Asst. Supt. could be given all the routine work, & also some minor powers over office work, establishment, contingent bills etc; so that the Supt. may have more time to devote to administrative work & general Supervision. A statement of powers exercised by the Asst. Directors in the Agric. Dept. has been obtained (7 R), & all such powers may, with advantage, be delegated to the Asst. Supt.

(68) We may perhaps reply that that add. establishment is out of qn. in the Circs, & that the work distribution list now sent, for the

Serial No.

division of the work between the Supt. & the Asst. Supt. may be revised. ~~So as to~~ in such a way that the Asst. Supt. may have all the routine work & exercise also routine powers as in the case of Asst. Dir. of Agri., & that the Supt. may have mainly general administrative & supervision work & charge of special items, & that all the work of the Dept. may be divided between the two.

For orders.

N 23/4

Sh. Secy)

CHIEF SECRETARY. 23 APR. 1934

69) Please ask the Supdt. (Hinds) to meet me at 3 p.m. the day after tomorrow if convenient.

RG 30/4/34. N 30/4

70) A draft D.O. is put up for issue

~~for~~ 1/5/34 Sh 1.5.34 71) Please issue now and

N 1/5

D.O. Letter No. E 3400 dated 1-5-34 to the Supdt. G.G. requesting him to meet the Chief on 2/5/34 at 3. P.M. if convenient

WD 0434—GPB—15,000—12-10-33

Distribution of work Among the offices of the Gardens Dept

70

2987

G.G File No. 64 of 1930. | General and Revenue Secretariat

Serial No. 4

72) The Subject was discussed by the Chief Secy
~~Discussed~~ with the Superintendent, Government Gardens, on the 2nd May. The following points were settled:—

1. No extra or additional appointments possible.
(orders have also been communicated separately).
2. Vacancies in the existing sanctioned cadre may be permitted to be filled up.
3. Re distribution of work :-

73) The Superintendent has since sent proposals of powers to the Asst.Superintendent. They may be included.

74) The grant of powers mentioned in the Superintendent's letter may be generally approved.
(only main items may be enumerated)

---

75) A draft may be put up in the above lines and sent to the Superintendent for any further suggestions.

N.A.

76) A draft G.O on the lines of the decisions refd to above is subd for consideration.

4/8/30

77) Draft revised. & Statement.

78) Typed draft Sd 4/8

79) Typed draft submitted as directed, for approval.

6/8/30

Ch. Secy 6/8

Rs/6/8

TYPING SECTION 2 AUG. 1930 GENL & REV. SECTT

2787 Distribution of work in the Gardens dept. (21)

General and Revenue Secretariat — G.C. File No. 64 of 1930. — [App. F. III—2

Serial No.

81) There has been, I am afraid, a certain amount of lack of co-ordination between the Supdt the Asst Supdt of Gardens — due perhaps to a lack of understanding on the part of the officers of their respective duties. An attempt has been made in the draft to define their duties & thus improve the working of the dept. The Solicitor has been consulted on the matter.

81) The draft-may, also

Dewan Asst Sec'y. — Rr 9/8/1934.

DEWAN'S OFFICE 5 SEPT. 1934 No. 1194

H.288/9-8-1934.

9/8

82) 3/9 — 3.9.34. — Rr 4/9/34. — 4/9

CHIEF SECRETARY. 5 SEP. 1934

83. 5-9-34 — 9589 — Rr 6/9/1934. — 6/9

SECTION. 1934

H. concl. 11/9 — 84 Draft again, fair.

85 Issue 11.9.34.

86 Issued — 11/9

NOTE—Contn. Sheet.

WD 0431—GPB—15,000—12-10-32

Distribution of Land among the officers of the Gardens Depts

99

File No. 64 of 1936.

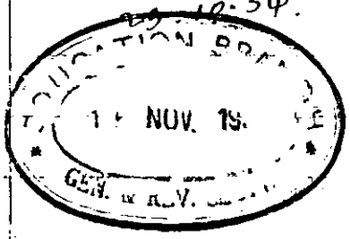
General and Revenue Secretariat

Serial No.	
9	G.O. No: E660-1 dated 11.9.34 to the Superintendent, Govt. Gardens & the Comptroller regarding orders regarding distribution of land between the Superintendent and Assistant Supdt: of the Govt Gardens.

B

84

11.9.34.



No. 49 98
Encl.

Telegraph:—"HORTI"
Telephone:—258.

OFFICE OF THE DIRECTOR OF
HORTICULTURE IN MYSORE.

LAL-BAGH, BANGALORE,

Dated.....9 February.....1931

241
9 Gen

G. 9 64-30-1

FROM

H. C. JAVARAYA, ESQ., L.Ag., F.L.S., F.R.H.S.,
Offg. *Director of Horticulture in Mysore.*

To

R. RANGA RAO, ESQ., B.A., B.L.,
General Secretary to the Government of
His Highness the Maharaja of Mysore,
B A N G A L O R E.

RR
9/2/31
9/2

Subject :- Establishment for the Herarium, Library and Bureau of Economic Botany at Government Botanical Gardens Bangalore.

S ir,

I have the honour to state that the want of establishment to look after the important sections of the Botanical Gardens, Viz. Herbarium, Library and Bureau of Economic Botany is being keenly felt. This proposal is being submitted year after year to Government who have ordered in their last letter No.D.10606/G.G. 60-28-6 dated 27-3-1930 on the subject that it may lie over for the present. The post of the Assistant Economic Botanist which had been sanctioned in 1924 was abolished so that the work connected with these sections is severely handicapped. The necessity and urgency for the following establishment is explained below in detail.

1. Assistant Botanist 100-10-150 ~~plus 15~~.	...	Rs. 133 ~~148~~.
2. Keeper of Library & Economic Botany Bureau, 60-5-100.	...	84 2/3
3. Herbarium fieldman. 40.	...	40
4. Label Writer. 25/-..	...	25
5. Clerk and Typist 30.	...	30
6. ~~Peons~~ Attenders. 2 (15)	...	30
	Total	Rs. ~~367 2/3~~ 342 2/3. per mensem
	or Rs. 4,112 per annum.	

119

FROM

H. C. JAVARAYA, ESQ.,
L.Ag., F.L.S., F.R.H.S.,
Offg. *Director of Horticulture in Mysore,*
Lal-Bagh, Bangalore.

To

Dated

Despatched

Received

General No.
No.

Enclosure No.

(2)

R. RANGA RAO, ESQ., B.A., B.L.,
General Secretary to Government.

February, 31.

1. Library and Economic Botany Bureau :- The Library with the Bureau of Economic Botany as an adjunct to it forms a very important section of this Department but for want of a wholetime official the work in this section has been greatly handicapped.

The Library contains alarge number of valuable books dealing on all branches of Botany and Horticulture besides a collection of various useful Journals and Periodicals treating on botanical horticultural and allied subjects, while the Economic Botany Bureau contains three large ledger cabinets each containing 120 cases each of which again contains information of botanical, horticultural and commercial value on individual subjects. Bulletins and Pamphlets dealing exclusively on particular subjects are filed here. Also short notes on various subjects appearing from time to time in journals and books are typed either in full or extracts taken and filed here for ready information of visitors while long articles are indexed in special registers and filed here so that any one wanting detail information on any particular subject will, besides getting at the ready articles, also be able to find out where the subject is fully dealt with.

Such an useful Bureau of Economic Botany which is no where in existence in India has had to be neglected for want of a small establishment.

2. Herbarium.:- There are at present in our Herbarium over 3,000 dired specimens. With the greatest difficulty we are trying to maintain them and to add ~~to~~ new specimens, which it is regretted have not been many. The maintenance of an Herbarium means regular and serious work. The specimens have to be collected, pressed, mounted and poisoned to keep them from being destroyed by insects. We can get a lot of specimens by exchange but we should be in a position to give at least one in return while we get ten specimens from other institutions. The only -

PTO

(35

R. RANGA RAO, ESQ., B.A., B.L.,
General Secretary to Government. February 31.

large additions in recent years were due to the kindness of Rao Sahib M. Rama Rao who presented a collection of specimens of Travancore Flora, of the Director of Kew Gardens who presented a collection of specimens of the Flora of the Punjab in appreciation of the work I did in the Kew Herbarium while I was there on deputation, and of the Forest Botanist, Dehra Dun. During my tour on the continent many officers in charge of Botanic Gardens promised to carry on exchange of specimens but unfortunately it has not been able to do much for want of scope in the department.

As the Herbarium is indispensable to the proper working of a Botanic Garden, it is very desirable that this section is maintained on a scientific basis, and in order to do this it is essential to have an assistant who will be able to devote all his time for the work.

3. Botanic Garden :- This garden being eminently a botanical institution, it is one of the chief duties of the department to see that the botanical work is maintained on a sound basis. All the existing collections have not only to be taken care of but augmented by continuous introductions of plants of ornamental, botanical, horticultural and economic value besides maintaining a correct record of nomenclature by observing from time to time the leaves, flowers, fruits and other special characters of the plants and trees.

Further the flora of Mysore has to be surveyed and written up. This will be of great use to botanists in general and our students of botany in particular. It is one of the fundamental duties of all countires and states to have their respective Flora compiled, which they owe not only towards their own people but to the whole world.

/19

R. RANGA RAO, ESQ., B.A., B.L.,
General Secretary to Government. February 31.

- 4 -

Thousands of plants that are now in the gardens have to be arranged in groups of natural orders and genera and labelled correctly for easy study and identification. It is therefore necessary to have an Assistant for this main work and a Label writer to help him in writing labels.

In conclusion, I beg to submit that all the above mentioned sections form a very important part of the work of this department. The continuous correspondence in connection with this subject will alone show that those who are responsible for the management of the department have realised the importance of the work, while at the same time it has been their painful experience to see every day that they are unable to do justice to this very legitimate part of their work for want of adequate assistance in the subordinate staff. I implore Government that at least at this stage they may be pleased to view the proposals for entertaining the small establishment with favour and sanction the same at an annual cost of Rs. 4,272.

I have the honour to be,

Sir,

Your most obedient servant,

H. C. Jawaraya
8.2.31.

Offg. Director of Horticulture.

KCV).

Appendix F G—1

SUBJECT.....

.....

.....

Section G. 9

File No. 64-30

Serial No. 2

No. 6 366

Diary No. of letter replied to.....

General and Revenue Secretariat

( )

the *193* .

To

The Director of Hort

Date of issue 4-3-31

Signed by M. L. Norunha

Sir,

With refce to your letter No. 49 dated the 9th Feb 1931 requesting sanction for the establishment for the Herbarium etc at Govt Botanical Gardens B'lore I am directed to invite your kind reference to this office Do letter No 2837/G.9 27-30-1 dated the 9th Sept 1930 calling for a statement re the allocation of duties & among the Staff of your Dept and to request you to kindly

List of enclosures.....

Flag H

Copied by.....

Examined by.....

[over

WD02559—GPB—25,000—25-6-30

6

as to forward the same at a very

early date

J Chancéte

Ch
2/3

J Courtney

BR
2.3.31

Copy sent by
Mr Lamb
4/2/31

f 2119
V. 64-80-RD
13-6-31

Dear Mr.Krumbiegel,

In inviting once more your attention to the marginally noted communications of this office, I am desired to state that it is surprising and unsatisfactory that no replies have been received from you in the matter, ~~till now~~.

1). No.E.366-G.G.64-30-2 dated 4th March 1931 and subsequent reminders ending with D.O.letter No.E.1595 dated 9th May 1931 calling for a statement showing the allocation of duties among the officers of your department.

2) No.E.4635-G.G.56-29-9 dated 29th October 1930 and subsequent reminders ending with D.O.No.E.1276 dated 23rd April 1931 calling for a report on certain irregularities noticed in the Audit Report of the Comptroller on the accounts of the Nandi Hill Station.

I am to observe that Government note with regret that this is not the first time that such ~~little regard is paid~~ to communications from ~~Government~~. I am to be so good as to ask you now to send up your proposals before the end of ~~this~~ week.

Yours sincerely,

11/6/31.

11/6 General Secretary to Govt.

To

G.H.Krumbiegel Esq.,F.R.H.S.,

Director of Horticulture in Mysore.

B.K.M.

Copied by
13/6/31

Immediate.

GENERAL AND REVENUE SECRETARIAT,

Dated, Bangalore, June 1931.

D. O. No.

Dear Mr.Krumbiegel,

In inviting once more your attention to the marginally noted communications of this office, I am desired to state that it is surprising and unsatisfactory that no replies have been received from you in the matter.

1. No.E.366-G.G.64-30-2 dated 4th March 1931 and subsequent reminders ending with D.O.letter No.E.1595 dated 9th May 1931 calling for a statement showing the allocation of duties among the officers of your department.

2. No.E.4635-G.G.56-29-9 dated 29th October 1930 and subsequent reminders ending with D.O.No. E.1276 dated 23rd April 1931 calling for a report on certain irregularities noticed in the Audit Report of the Comptroller on the accounts of the Nandi Hill Station.

I am to observe that Government note with regret that this is not the first time that such indifference is displayed to communications from them. I am to ask you now to be so good as to send up your proposals before the end of next week.

Yours sincerely,

RS
13/6/31.

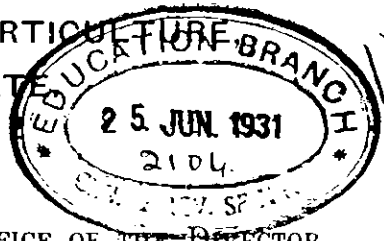
Fair Off

To

G. H. Krumbiegel Esq., F.R.H.S.,

Director of Horticulture in Mysore.

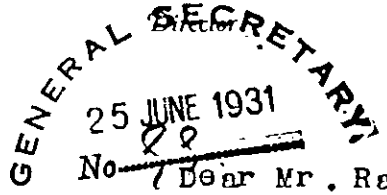
DEPARTMENT OF HORTICULTURE.
MYSORE STATE.



D. O. No. 108

G. H. KRUMBIEGEL, Esq., F.R.H.S.,
Director.

OFFICE OF THE DIRECTOR,
Lal-Bagh, Bangalore, June 24, 193



Dear Mr. Ranga Rao,

With reference to your D.O. letter No E.2277/G G.64-30 of even date I write to inform you that I am preparing the necessary papers and getting the reports and it may take two or three days for having them finished. As I am going to Shimoga to-morrow I shall arrange to submit them on Monday next.

For perusal
Gen. Secy
Dev. Secy)
25/6

Yours sincerely,

G. H. Krumbiegel

R. Ranga Rao, Esq., B.A., B.L.,
General Secretary to Government
of H.H. the Maharaja of Mysore.

Put up on 3rd July
26/6/31
27/6

may be put up a couple of days later
29/6/31
29/6

(W)

D.O. No. C 2207 / S.S. 964-30

GENERAL AND REVENUE SECRETARIAT,

Dated, Bangalore, 12th June 1931

Dear Mr K.

With ref to Kindly
see my letter no 2119/S.S.964-30
dated 13th June 31 and let
me have an intimation.

Yrs -

Y.S.
RS
23/6/31
Ce
23/6

GENERAL SECRETARIAT
29 JUNE 1931
No. 5 2

(4)

DEPARTMENT OF HORTICULTURE,
MYSORE STATE.

29 JUN. 1931
2166
OFFICE OF THE DIRECTOR,

D. O. No. 112.
Encs. 3

G. H. KRUMBIEGEL, ESQ., F.R.H.S.,
Director.

Lal-Bagh, Bangalore, June 28, '31 *19* .
29.

29/6/31.
Ce 2916

Gr. G. 64-30-3

Dear Mr. Ranga Rao,

With reference to your D.O. No. E.1595/G.G.64-30 R. dated 9th May 1931 calling for the statement showing the allocation of duties among the officers of this Department, I have to state that the work of the Department is extensive and varied in nature occupying a great deal of time and it is ~~ex~~ impossible to mention all the works in detail. However, I herein enclose three statements showing the main works which each officer is doing as things are at present. They will give a general idea of the nature of duties and the bulk of work in the Department.

Owing to the abolition of the posts of the Hill Assistant, the Assistant Economic Botanist and the unfilled vacancy of the Technical Assistant as also the want of adequate subordinate staff such as Office Assistant, and Accountants for each section, and to the addition of extra and new works such as extension of all the gardens, the addition of 45 minor gardens, transfer of roads and buildings in Bangalore and Mysore which the Public Works Department was doing before, District work, Economic Development works viz. Horticultural School, Fruit Nursery, Fruit Preservation, Wasteland Plantations and Exhibition works etc. without giving extra ministerial staff, a lot of work has devolved on the officers as well as on the Clerical Staff of this Department so that it is not possible to make rigid arrangements in the allocation of duties among the officers.

The whole work is being managed among the officers as best as it could be done in the present situation. If adequate

(12)

facilities are afforded by sanctioning the required technical and ministerial staff, it would be possible to devide the work of the Department into sections and organise the same.

The fact that the whole work and administration of the Department is managed by one office only, also prevents a more definite allocation of responsibility and regularizing of work. The management of Gardens and Hill Stations should have a separate office, but this will require a few more office hands which may be difficult to get sanctioned under present conditions.

Even apart from that, the extra staff now required consists of the following:-

1. Office Assistant

2. Accountant for (1) Sale Room
" (2) Horticultural Farm
" (3) Mysore Gardens
" (4) Nandi Hill Station

.Accounts clerk for Hill Station Office

3. Store-keeper (1) Minor Gardens, Bangalore
" (2) " Mysore.

Yours sincerely,

R. Ranga Rao, Esq., B.A., B.L.,
General Secretary to the Government
of H.H. the Maharaja of Mysore.

(13)

Appendix F G–1]

SUBJECT.....

Section 9.9
File No. 66-30
Serial No. 4

Diary No. of letter replied to.....

No. 5544

To The Director of Horticulture

Sir,

With reference to your letter No 49 dated the 9th Feby 1931 requesting sanction for an additional establishment for the Herbarium, Library, and Bureau of Economic Botany at the Govt. Botanical Gardens Bangalore I am directed to state that Govt regret that the proposal cannot be sanctioned

I have etc

Ch
28/7

Dy Secy

SM
27.7.31

General and Revenue Secretariat

( )

the *193* .

Date of issue 28/7/31

Signed by

List of enclosures.....

Copied by

Examined by.....

C 5246 3-8-31

D.Srinivasa Iyengar,Esq., B.A.,

The Director of Horticulture in Mysore,

Bangalore.

With reference to your letter No.49 dated the 9th February 1931 requesting sanction for an additional establishment for the Herbarium Library and Bureau of Economic Botany at the Government Botanical Gardens, Bangalore, I am directed to state that Government regret that the proposal cannot be sanctioned.

I have the honour to be,
Sir,
Your most obedient servant,

For Secretary to Government,
Development Department.

MK.

Appendix F G—1]

(15)

SUBJECT .....

.....

.....

Section G. G

File No. 66-30

Serial No. 5

Diary No. of letter replied to .....

No. E 341

To The Superintendent Gut Garden

Sir,

General and Revenue Secretariat

( )

the *193*

Nov. Krumbeigels

With refer to ~~your office~~ D.O. letter No 112 dated the 29th June 1931 and subsequent Correspondence ~~to~~ ~~matter~~ requesting Sanction for an Office Assistant and additional ministerial establishment ~~for Gut~~ ~~Office~~ I am directed to State that Govt regret it is not possible to Sanction any additional staff ~~for the purpose~~. ~~also~~ add In this connection I am to state that as there ~~being but~~ are not only two Offices in the Dept, the work has to be divided between them, and to request you to be so good as to forward ~~a~~ Submit a statement of the decisions arrived

Date of issue 27.7.31

Signed by M. C. Simmonds

List of enclosures .....

Copied by .....

Examined by .....

showing the distribution of the

the work of the Gat Gardens., Museum

and the Stile Statues, etc., between yourself

and your

~~your~~ ~~staff~~ Assistant. ~~Superintendent~~

I am to request the favour of

A very early reply is

~~matter~~ ~~is required~~

I have etc

C

24/7

T. Dew Lacy

S.P.

18.7.32.

Urgent.

No. 199.
Encs. 4

OFFICE OF THE SUPERINTENDENT,
GOVT. GARDENS IN MYSORE.

LAL-BAGH, BANGALORE,

Dated 13-5-1933.

FROM

H. C. JAVARAYA, ESQ., L.Ag., F.L.S., F.R.H.S.,
Superintendent, Government Gardens in Mysor

EDUCATION BRANCH 3784 15 MAY 1933

G. 964-30-6

R. RANGA RAO, ESQ., B.A.,B.L.,

Chief Secretary to the Government of
His Highness the Maharaja of Mysore,
B a n g a l o r e .

Subject:-

Distribution of work between the Superintendent and the Assistant Superintendent.

Sir,

With reference to correspondence ending with your D.O.No. E 3723 dated 8th May 1933 on the subject of the distribution of work among the several officers of this department, I have to enclose herein a --- statement showing the distribution of work between the Superintendent and the Assistant Superintendent who are the only two officers in this Department. It will give an idea of the nature of duties and the bulk of the work in the department. I have attempted to make the list as - complete as possible but it may be necessary to make some alterations and additions according to new works which may crop up.

In this connection I have to invite your kind reference to the D.O.No.112 dated 29th June 1931 and Confidential D.O.No.2/30-31 dated 20th August1930 (copies of which are herein enclosed for ready reference) addressed to you by Mr. G.H. Krumbiegel, the late Director of ----- Horticulture which gave full details of work done in this Department and the difficulty experienced in the proper allocation of specific duties among the three officers then existed. The post of the Director of --- Horticulture having since been abolished the difficulty is greater now. The works which ordinarily used to be done by six hands viz, the --- Director, the Superintendent, the Assistant Superintendent, the ---- Assistant Economic Botanist, the Hill Assistant and the Garden Assistar have now to be done by two officers viz, Superintendent and the ----

WD 01859—GPB—2000—7-8-31

193 .

From

H. C. JAVARAYA, ESQ.,
L.AG., F.L,S., F.R.H.S.,
Superintendent, Government Gardens
in Mysore Bangalore.

To

Dated

Despatched

Received

General No. _____
No.

Enclosure No.

(18)

and the Assistant Superintendent. The works on the other hand are increasing day by day both in volume and importance .

As regards the subordinate staff, representations have been made several times about its inadequacy. The present staff is quite undermanned to cope with the work of the Department which has grown considerably owing to new works such as the development of fruit culture in the State generally and Bangalore particularly, Propagation and distribution of avenue and fruit trees in very large numbers, starting of Experimental Orchards and plantations in Krishnarajasagara and the addition of numerous gardens in Bangalore and Mysore. A statement showing the present staff and the additional hands required for the several sections of this Department is enclosed for the kind consideration of Government. I have given my best attention to the subject and I consider that the hands newly proposed are absolutely necessary for the efficient working of the Department At present adequate clerical assistance is not given to the sectional officials in charge of Mysore Parks and Gardens, Horticultural Farm, Hill Station and the Central Office, as a result of which it is found very difficult to maintain proper accounts in those sections. On account of this shortage in the ministerial staff, the executive hands are obliged to devote their valuable time to ordinary office duties to the detriment of their own legitimate and important works. This defect can be seen from the Comptroller's audit reports. The accounts of the various sections of this Department are now subject to annual audit, and for want of adequate ministerial staff it has been found very difficult to give effect to the several suggestions made by the Comptroller. There is absolutely no doubt for the necessity for the augmentation of the clerical and account staff of this Department.

There are important scientific sections viz, Bureau of Economic Botany, Herbarium and Library which are fundamental adjuncts to any botanical and horticultural departments, for which there is no staff at all to look after the works relating to them.

(19)

R The question of providing the staff for these sections has been urged before Government from a very long time. This staff is absolutely necessary in the interest of the work of this Department and its status.

I am fully aware of the financial stringency felt by Government but in the interest of the work of this Department I am compelled to implore Government to be good enough to see their way to sanction the extra hands so badly and urgently needed for the efficient work of this Department and to allow me to fill up the place of the Garden Assistant which has -- been ordered by Government to be kept vacant.

In conclusion I request that the proposals may kindly be sanctioned early so that necessary ~~permission~~ provision for funds may be made in the Budget of this Department for the year 1933-34

I have the honor to be

Sir,

Your most obedient servant,

M.C. Jawaiays.

13.5.33

Superintendent.

13/5

GOVERNMENT GARDENS DEPARTMENT. (20)

List of Existing hands and additional hands required.

MINISTERIAL.

No.	Sections.	Existing hands.	Pay.	Required hands.	Pay.
1.	Office.	(i) Manager ..	70-6-100	(i)Office Assistant.	100-10-150
		(ii)Accountant..	40-4-60		
		(iii)Assistant - Accountant)	30-2-40	(ii)Assistant Record-Keeper ..	30
		(iv) Cashier ...	40-4-60		
		(v) Steno-typist.	40-4-60	(iii)Statistical Clerk..	35
		(vi)Record-Keeper.	30-2-40		
				(iv) Despatcher..	30
2.	Sale Depot, Lal-Bagh, Bangalore.	(i)Salesman ..	55	(i) 1 Accountant ..	40
		(ii)Plants and Seeds Clerk..	35		
3.	Curator's Office, Mysore.-				
		(i) Salesman ..	35	(i) 1 Accountant ..	40
				(ii) Propagator ..	50
4.	Horticultural Farm.-			(i) 1 Accountant ..	40

TECHNICAL.

5.	Bureau of Economic Botany, Library & Herbarium.-			(i)Keeper of the Library & Economic Botany Bureau ..	75-5-100
				(ii) 1 Herbarium - Fieldman..	30
				(iii) 1 Label writer..	25
				(iv) 1 Typist-clerk..	40
				(v) 1 Attender ..	15

NANDI HILL STATION: (MINISTERIAL).

6.	Nandi Hill Station.-				
		(i) Supervisor ..	50+10		
		(ii)Steward ..	25+10		
		(iii)Nandi Hill-Station Clerk) in Head office ..	35	(i) 1 Accountant ..	35

V. M. Lawrence
12.5.33

SUPERINTENDENT,

GOVERNMENT GARDENS.

GRe
12/5

(21)

Copy of the D.O.letter No.2/30-31 dated 20th August 1930 from --- G.H. Krumbiegel, Esq., F.R.H.S., Director of Horticulture in Mysore, Bangalore, to the R.Ranga Rao, Esq., B.A.,B.L., Secretary to Government of His Highness the Maharaja of Mysore, General Department, Bangalore:-

Dear Mr. Ranga Rao,

In reply to your Confidential D.O.No. D 1021/GG 68-27 dated 21st July 1930 regarding the duties and responsibilities of the officers of the Horticultural Department, I have to report that the Government Order under reference has been given effect to generally but since the works in the department have increased* -- vastly and since adequate staff is not sanctioned for the new works such as the development of fruit culture in the Districts, propagation and distribution of avenue and fruit trees in very large -- numbers (running to tens of thousands) Poultry Farm, Horticultural School, Fruit Nursery, work connected with economic plants, --- additional charges of numerous gardens in Bangalore and Mysore, and the resulting increased office work, it has not been possible to - fix in detail the duties of individual officials who have been asked to share portions of all these works.

The Assistant Economic Botanist has been taken away. The post of the Poultry Manager which had been sanctioned has been -- ordered to lie over. The post of the Foreman of the Fruit Nursery has been abolished. I have been continually asking for years for a small staff to look after the Library and Herbarium work but that is not sanctioned. I have asked for an Horticuitural Inspector for each of the eight Districts while only three are sanctioned. ~~I have~~ I have asked for an Assistant to be in charge of the Publication work and that is not sanctioned. I requested for the sanction of three extra office hands while only one hand on a small pay of -- Rs. 30-40 is allowed. In short while the activities of the Department are continually increasing during the past three years the staff is being gradually decreased, so that I am compelled to divide the works in the best way as is possible to arrange from time to time. I have been wanting to place this matter before Government but the continued turning down of my proposals by Government has been ---

(22)

discouraging and I have hesitated to make fresh proposals. I strongly feel that unless adequate staff is sanctioned both in the in-door and out-door sections, it is not possible to organise the economic ------ development work on an efficient basis. I have had to take away the Garden Assistant and put him in charge of office work, to give work -- connected with Economic Botany and other technical works to the --- Superintendent and the Assistant Superintendent who are also compelled to do the work of the subordinate staff which is very inadequate in this Department. In other departments new establishment is sanctioned as -- soon as new works are added while here the existing hands have to do any extra work that is given.

The main requirements are hands for supervising the various works such as Poultry Farm and Horticultural School etc., and an Office --- Assistant to look after the greatly increased correspondence and account work. It is impossible to fix any particular responsibility on any one since while he is doing one work, he has to be asked to do something - else which seems ~~xx~~ more urgent. In this way the supervision of out-door works, the checking of accounts and the despatch of papers ~~xx~~ -- suffers largely. If Government approves, I shall be glad to resubmit proposals for a staff necessary for the better development of the --- Department. Meanwhile I am working at a more permanent allocation of detailed duties among the existing staff and shall send you a statement shortly.

Yours Sincerely,

Sd/- G.H. KRUMBIEGEL

" COPY "

13.5.25

Superintendent,
Government Gardens.

625
12/5

KVP/

(23)

Copy of the D.O.letter No.112 dated 28/29th June 1931 from -- G.H. Krumbiegel, Esq., F.R.H.S., Director of Horticulture in Mysore, Bangalore to R.Ranga Rao, Esq., B.A.,B.L., Secretary to Government of His Highness the Maharaja of Mysore, General Department, Bangalore:-

Dear Mr. Ranga Rao,

With reference to your D.O.No. E 1595/G.G. 64-30 R. dated 9-15 May 1931 calling for the statement showing the allocation of duties among the officers of this Department, I have to state that the work of the Department is extensive and varied in nature occupying a great deal of time and it is impossible to mention all the works in detail. However, I herein enclose three statements showing the main works which each officer is doing as things are at present. They will give a general idea of the nature of duties and the bulk of work in the Department.

Owing to the abolition of the posts of the Hill Assistant, the Assistant Economic Botanist and the unfilled vacancy of the ---- Technical Assistant as also the want of adequate subordinate staff such as office Assistant, and Accountants for each section, and to the addition of extra and new works such as extension of all the gardens, the addition of 45 minor gardens, transfer of roads and buildings in Bangalore and Mysore which the Public Works Department was doing before, District work, Economic Development works viz, Horticultural school, Fruit Nursery, Fruit Preservation, Wasteland Plantations and Exhibition works etc., without giving extra ---- ministerial staff, a lot of work has devolved on the officers as well as on the Clerical staff of this Department so that it is not possible to make rigid arrangements in the allocation of duties among the officers.

The whole work is being managed among the officers as best as it could be done in the present situation. If adequate facilities are afforded by sanctioning the required technical and ministerial staff, it would be possible to divide the work of the Department into sections and organise the same.

(94)

The fact that the whole work and administration of the -- Department is managed by one office only, also prevents a more ~~definati~~ definite allocation of responsibility and regularising of work. The management of Gardens and Hill Stations should have a separate office, but this will require a few more office hands which may be difficult to get sanctioned under present conditions.

Even apart from that the extra staff now required consists of the following :-

1. Office Assistant
2. Accountant for (1) Sale Room
   " (2) Horticultural Farm
   " (3) Mysore Gardens
   " (4) Nandi Hill Station
   Accounts Clerk for Hill Station Office
3. Store-keeper (1) Minor Gardens, Bangalore
   " (2) Minor Gardens, Mysore.

Yours Sincerely,

Sd/- G.H. KRUMBIEGEL

" COPY "

13.5.33

Superintendent,
Government Gardens.

VRg
12/5

Appendix F G—1]

(95)

SUBJECT .....

.....

.....

Section G. G

File No. 64-30

Serial No. 7

No. E 2575

Diary No. of letter replied to .....

To The Director of Agriculture

Sir

General and Revenue Secretariat

( )

the *193* .

I am directed to request you to be so good as to furnish informa. at an early date fixing the distribution of work. the powers and responsibilities of the Assistant Directors in your Department. The Standing Rules & orders may kindly be referred to, & a copy, if available, sent for reference.

Date of issue 21/2/34

Signed by .....

SECTION

I have etc

Sd/-

19/2

Chief Secy

List of enclosures .....

Sd/-
19.2.34.

Copied by .....

Examined by .....

WD 0677—GPB—15,000—8-11-33

GOVERNMENT OF HIS HIGHNESS THE MAHARAJA OF MYSORE

General and Revenue Secretariat

(26)

Dated, Bangalore, ~~20th February 1934~~ 4th March 1934.

No. G 2575-5.5

From R. Ranga Rao, Esq., B.A., B.L.,
Chief Secretary to the Government of His Highness the Maharaja of Mysore.

To

Dr. L.C.Coleman, M.A., PH,D.,C.I.E.,
Director of Agriculture in Mysore, Bangalore.

Sir,

I am directed to request you to be so good as to furnish information at an early date regarding the distribution of work, the powers and responsibilities of the Assistant Directors in your Department. The Standing Rul and orders may kindly be referred to, and a copy, if -- available, sent for reference.

I have the honor to be,
Sir,
Your most obedient servant,

For Chief Secretary to Govt.

c.n.

G. G 64-3038

(97)

EDUCATION BRANCH
15 MAR. 1934
2787
GEN. & REV.

TEL. ADDRESS : " AGRI., BANGALORE "

DEPARTMENT OF AGRICULTURE.

MYSORE STATE.

Code : 5th Edition A.B.C.

In reply please quote in full the Nos. and indicative symbol given below.

BANGALORE,

Urgent.

Dated .....14th..March..... *193* 4.

No Roc. 2100 Est. 701 of 33-34.

FROM A. K. Yegna Narayana Aiyar, Esq, M.A., Dip. Agri.(Cantab)
~~KESKHEXGXCOLEMANXESQXGLXCXPXGXCXEX~~ N. D. D. (Eng.)
Offg. DIRECTOR OF AGRICULTURE IN MYSORE,
BANGALORE.

To

R. Ranga Rao, Esq, B.A., B.L.,
Chief Secretary to the Government of Mysore,
Bangalore.

G.G
15 MAR 1934

SIR

Subject.- Powers and responsibilities of the Assistant Directors of the Agricultural Department.

R.G
15/3/34
N 1573

With reference to your letter No. E.2575 G.G. dated 21st February 1934 and subsequent reminder thereto of 12th March 1934, I have the honor to state that the Assistant Directors of this department are in charge of the General Demonstration work of the Districts under their control and inspection of crops, advise agriculturists on improved methods of cultivation implements &c., inspect 4 Range Depots in their jurisdiction. In fact, they are in immediate change of all local work connected with improved agriculture.

As regards the powers and responsibilities of these officers, a statement showing the existing powers exercised by them is enclosed herewith. Some additional powers were proposed to be given them and the matter has been in correspondence with Government from 2nd August 1930 (correspondence resting with this office letter No. Roc. 1777 ~~xxxx~~ Hc. 1424 of 28-28 dated 26th January 1934.

I have the honor to be,
Sir,
Your most obedient servant,

Offg. Director of Agriculture.

blm.

Statement showing the existing powers exercised by the Divisional Officers of the Agricultural Department.

Powers exercised.	Authority.
1. To incur contingent expenditure in one bill up to a limit of Rs.10/- (Deputy Director) and Rs.5/- (Assistant Directors).	Extracted from Departmental Manual.
2. To purchase seeds and manures upto a limit of Rs.200/-	-do-
3. To appoint menials	-do-
4. To grant promotions to menials in case of vacancies.	-do-
5. To grant casual leave to menials, fieldmen, clerks, and district Inspectors.	-do-
6. To sign salary bills, travelling allowance bills and bills for contingent charges of their respective estab ishments to be cashed in treasuries.	-do-
7. Drawing bills in respect of contingencies, purchases and transport of materials and advances for the purchase of seeds and manures for sale to cultivators with out countersignature of Director.	Government Order No. D. 8104-3 A&E 245-28-2 dated 8-2-1929.
8. To countersign travelling allowance bills of their subordinates.	Roc. 1529/22-23 dated 23-2-1924 of the Director.
9. To issue certificates of origin for Indian coffee beans for the Mysore State (Deputy Director, Chikmagalur).	No. 1688 -1708/ P.O dated 28-1-31 of the Publicity Officer to Government.
10. To grant increments to fieldmen in lower grades.	Circular 5 dated 11-8-1930 of the Director
11. To grant privilege leave upto 3 months to fieldmen and menials and make acting arrangements by appointing only qualified men and report the fact to the Director simultaneously.	Circular 40 of 28-29 Hc. 943 of 27-6-29.

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blm.

Offg. Director of Agriculture.

2787 (97)

Appendix F G—1]
5

SUBJECT .....

.....

.....

Immediate

Section G. G

File No. 64-30

Serial No.

No. 3400.

Diary No. of letter replied to .....

To Dear Mr. Jayanandha

I am desiris to request you to kindly ~~to~~ meet the Chief Secy to Govt in his office at 3. P. M if convenient, for discussion tomorrow in Connection with the q[illegible] of distribution of work amongst the Officers of your Dept.

Yours sincerely

S/ 1/5

General and Revenue Secretariat

( )

the *193* .

Date of issue 1/5/34

Signed by MV.

List of enclosures .....

1.5.34.

Copied by .....

Examined by .....

(37)

G.G. 4-30-9

PROCEEDINGS OF THE GOVERNMENT OF

HIS HIGHNESS THE MAHARAJA OF MYSORE.

Read-

G.O.No.5696-708/GG 68-27-2 dated the 1st December 1928 passing orders defining the duties and responsibilities among the several officers of the Horticultural Department and requesting the Director of Horticulture to redistribute the work and the charges according to the directions given in the said order.

Flag M

2. Correspondence ending with letter No.199 dated the 13th May 1933 from the Superintendent, Government Gardens, forwarding for orders of Government, a statement of distribution of work of the Department between the two officers viz., the Superintendent and the Assistant Superintendent, consequent upon the abolition of the post of the Director of Horticulture and requesting that some additional executive and ministerial establishment may be given to him to cope with the increased work of the Department.

ORDER NO. ₹ 660-1 ಕ್ಕೆ 11-8-34

Dated, Bangalore, ~~July~~ Aug. 1934.

In their order dated the 1st December 1928 Government defined the duties, the powers and responsibilities of the several officers of the Horticultural Department. As a result of the abolition of the post of the Director of Horticulture

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and the transfer of the work of Consulting Architect to the P.W.D. and the transfer of the Assistant Economic Botanist to the Agricultural Department, it has become necessary to ~~redistribute~~ define the work ~~among the Superintendent and Assistant Superintendent of the Department.~~ The Superintendent, Govt. Gardens has submitted proposals ~~therefore~~ on his behalf, ~~in~~ regard to the distribution of work of the Department between the ~~two officers i.e.~~, ~~the Superintendent and the Assistant Superintendent.~~ He has ~~also~~ and has also asked for ~~requested that~~ an additional executive and ministerial establishment ~~by~~ existing about a dozen hands ~~may be given to him to~~ manage the ~~increasing work of the Departt.~~ and ~~to avoid the irregularities observed in the several audit reports.~~

~~On a full examination of~~ As regards the question ~~of distribution of work~~ of establishment and ~~of additional establishment~~, Government ~~observe~~ consider that the establishment now existing is adequate for the work of the Department particularly after the transfer of the Museum to the Department of Industries and Commerce and the maintenance of buildings on the Nandi Hill to the P.W.D. and that, ~~by~~ a proper distribution of work among the several officials - both executive and ministerial, ~~it ought to be possible to manage the work of the Department and avoid irregularities~~. The vacancies that may occur in future in the sanctioned establishment may, however be filled up by the Superintendent as per Rules, if absolutely necessary.

As regards the [illegible] distribution of work between the two officers of the Department ~~as approved by Government is~~ Viz the Supdt. & the Asst. Supdt. appended to this order. ~~The Superintendent~~ is requested to see that proper supervision is kept over the work of the Department and that no room is given to any such irregularity as was observed in the audit reports.

The Supdt. has control over the whole staff & the General Charges & is responsible for the work of the staff. The Asst. Supdt. will be directly subordinate to the Supdt. & will be responsible to the Supdt. for such duties as may be delegated to him. As a working arrangement, the duties of the two officers will be as shown in the Statement annexed.

RG
9/8/34

6/8

Chief Secretary to Govt.

To

The Superintendent, Govt. Gardens,

The Comptroller to Govt.
through Finl. Departt.

RS

APPENDIX.

THE SUPERINTENDENT, GOVERNMENT GARDENS.

General administrative control of the Department of Gardens and Hill Stations, Chairman of the Horticultural Society and the Fruit Growers' Association. Direct charge of Lal Bagh and other gardens in Bangalore and the Nandi Hill Station.

OUTDOOR & TECHNICAL WORK.

Designing and directing improvements to the Parks and Gardens with special reference to ornamental gardening. Inspection of Parks and Gardens, avenue trees etc., maintained by local bodies. General supervision over the work of fruit and vegetable culture. In charge of fumigation, Herbarium, Bureau of Economic Botany and Library. Arrangements for the Horticultural shows and in connection with the visits of the Viceroy and other distinguished visitors. Propagation, acclimatization introduction and distribution of plants etc.,

INDOOR & OFFICE WORK.

Correspondence with Government, Palace, ~~Residency~~ and Heads of Departments and Deputy Commissioners of Districts and important correspondence with the public and foreign institutions. Acceptance of tenders and confirmation of the auction sale of garden produce of major items, purchase of garden requisites.

Grant of leave to ~~the~~ Gazetted and non-Gazetted staff of the Department in general, the executive and menial establishment of the sections directly under his charge.

APPOINTMENTS, LEAVE, TRANSFERS ETC.

Appointment of ministerial and executive establishment of the Department and the menials for the sections under his direct charge.

Grant of promotion and increments to

and transfer of the non-gazetted establishment.

Deputation of officials to the Dasara Exhibition work.

BUDGET ALLOTMENT. — Reappropriation and allocation of budget grants for the several sections of the Department. Sanctioning estimates of works connected with the improvements and repairs of gardens.

CASH AND ACCOUNTS. — Checking of cash periodically Countersigning pay bills of the several sections of the Department including the office, the T.A. Bills of the Department, the D.C. Bills and Contractor's Bills of the Parks and gardens, Signing Bangalore Bills.

ADMINISTRATION REPORT BUDGET, RETURNS. — Preparation of the administration Report Budget of the Department.

HORTI. FARM. — General control of the work of the Horticultural Farm.

MISCELLANEOUS. — Duties attached to the Chairmanship of the Horticultural Society and the Fruit Growers' Association.

ASSISTANT SUPERINTENDENT, GOVT. GARDENS. - Chief Assistant to the Superintendent in respect of the general control of the Department. Secretary to the Mysore Horticultural Society. In direct charge of the Horticultural Farm - Spraying operations, Sale Depot and Nursery Lal Bagh, Fruit preservation work and Fruit Nursery.

OUTDOOR & TECHNICAL WORK — In charge of the Fruit and Vegetable culture work of the Department including inspection work, Seed collection and Testing.

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Assisting the Superintendent in fumigation Arrangements for exhibiting the departmental articles at Mysore and other exhibitions.

INDOOR & OFFICE

Conducting auction sale of garden produce and confirmation of sales of minor garden produce and sale of plants and seeds. Routine correspondence with the public and foreign institutions and correspondence with the members of the Horticultural Society Sale room correspondence,

LEAVE & TRANSFER ETC.,

Grant of leave to the establishment directly under his charge. Appointments to the lower places in the sections under his control.

POWERS OF PURCHASE.

Purchase of contingent articles for the sections directly under him.

Purchase of service stamps to an extent of Rs.30/- at a time.

Purchase of food grains to the Menagerie and Aviary as per scales fixed by the Superintendent.

Purchase of seeds, plants, packing materials, tools, manure etc., up to Rs.15/- in each case within the allotment sanctioned by the Superintendent.

MISCELLANEOUS.

Duties attached to him as Secretary of the Mysore Horticultural Society; any other work specially entrusted by the Superintendent.

RS

(43)

P Bms 8-84 Jun 19 84

App. F VI G 10.

Government of His Highness the Maharaja of Mysore.

GENERAL AND REVENUE DEPARTMENTS

G. O. No. E660-199 64-30-9 DATED 11th Sept. 34

May this be

i. printed ? yes ✓

ii. treated as a standing order ? yes ✓

iii. published in the Gazette English Part ?

iv. translated ?

v. placed at the disposal of the press ?

iv. published in the Gazette Kannada Part ?

} No ✓

Distribution of Work

Passes orders regarding the .... between the Superintendent and Asst. Superintendent, Government Gardens.

~~Submitted for Approval.~~

SAP 13/9/34

SR 13.9.34.

(44)

S. O.

Government of his highness the Maharaja of Mysore.

GENERAL AND REVENUE DEPARTMENTS.

G. O. No. E. 660-1—G. G. 64-30-9, dated 11th September 1934.

Distribution of Work.

Passes orders regarding the —— between the Superintendent and Assistant Superintendent of the Government Gardens.

READ—

Government Order No. 5696-708--G. G. 68-27-2, dated the 1st December 1928, passing orders defining the duties and responsibilities among the several officers of the Horticultural Department and requesting the Director of Horticulture to redistribute the work and the charges according to the directions given in the said order.

2. Correspondence ending with letter No. 199, dated the 13th May 1933, from the Superintendent, Government Gardens, forwarding for orders of Government, a statement of distribution of work of the Department between the two officers, *viz.*, the Superintendent and the Assistant Superintendent, consequent upon the abolition of the post of the Director of Horticulture, and requesting that some additional executive and ministerial establishment may be given to him to cope with the increased work of the Department.

ORDER No. E. 660-1—G. G. 64-30-9, DATED BANGALORE, THE 11TH SEPTEMBER 1934.

In their order, dated the 1st December 1928, Government defined the duties, powers and responsibilities of the several officers of the Horticultural Department. As a result of the abolition of the post of the Director of Horticulture, the transfer of the work of Consulting Architect to the Public Works Department and the transfer of the Assistant Economic Botanist to the Agricultural Department, the Department of Horticulture consists two officers, *viz.*, the Superintendent and the Assistant Superintendent of Gardens and it has become necessary to define their work. The Superintendent, Government Gardens, has submitted proposals on this behalf and has also asked for an additional executive and ministerial establishment consisting of about a dozen hands.

As regards the question of establishment, Government consider that the establishment now existing is adequate for the work of the Department particularly after the transfer of the Museum to the Department of Industries and Commerce and the maintenance of buildings on the Nandi Hill to the Public Works Department and that what is really required is a proper distribution of work among the several officials both executive and ministerial. The Superintendent is requested to go into the question once again and effect whatever changes he considers necessary.

As regards the distribution of work between the two officers of the Department, *viz.*, the Superintendent and the Assistant Superintendent, the Superintendent will have control over the whole Department and the several charges included in it and will be responsible to Government for the work of the Department. The Assistant Superintendent will be directly subordinate to the Superintendent and will be responsible to the Superintendent for such duties as may be delegated to him. As a working arrangement, the duties of the two officers will be as shown in the statement annexed.

R. RANGA RAO,
Chief Secretary to Government.

To—The Superintendent, Government Gardens in Mysore.
The Comptroller to Government through the Financial Secretariat.

Exd.—C. K.

No. E. 660-1—G. G. 64-30-9, DATED 11TH SEPTEMBER 1934.

ANNEXURE.

The Superintendent, Government Gardens.—General administrative control of the Department of Gardens and Hill Stations, Chairman of the Horticultural Society and the Fruit-Growers' Association. Direct charge of Lal-Bagh and other Gardens in Bangalore and the Nandi Hill Station.

Out-door and Technical Work.—Designing and directing improvements to the Parks and Gardens with special reference to ornamental gardening. Inspection of Parks and Gardens, avenue trees, etc., maintained by local bodies. General supervision over the work of fruit and vegetable culture. In charge of fumigation, Herbarium, Bureau of Economic Botany and Library. Arrangements for the Horticultural shows, propagation, acclimatisation, introduction and distribution of plants, etc.

In-door and Office Work.—Correspondence with Government, Palace and Heads of Departments and Deputy Commissioners of Districts and important correspondence with the public and foreign institutions. Acceptance of tenders and confirmation of the auction sale of garden produce of major items, purchase of garden requisities.

Grant of leave to gazetted and non-gazetted Staff of the Department in general and the executive and menial establishment of the sections directly under his charge.

Appointments, Leave, Transfers, etc.—Appointment of ministerial and executive establishment of the Department and the menials for the sections under his direct charge.

Grant of promotion and increments to and transfer of the non-gazetted establishment.

Deputation of officials to the Dasara Exhibition work.

Budget Allotment.—Reappropriation and allocation of budget grants for the several sections of the Department. Sanctioning estimates of works connected with the improvements and repairs of gardens.

Cash and Accounts.—Checking of cash periodically, countersigning pay bills of several sections of the Department including the office, the travelling allowance bills of the Department, the detailed contingent bills and contractor's bills of the Parks and Gardens. Signing Bangalore Bills.

Administration Report, Budget Returns.—Preparation of the Administration Report Budget of Department.

Horticultural Farm.—General control of the work of the Horticultural Farm.

Miscellaneous.—Duties attached to the Chairmanship of the Horticultural Society and the Fruit Growers' Association.

Assistant Superintendent, Government Gardens.—Chief Assistant to the Superintendent in respect of the general control of the Department. Secretary to the Mysore Horticultural Society. In direct charge of the Horticultural Farm—Spraying operations, Sale Depot and Nursery Lal-Bagh, Fruit preservation work and Fruit Nursery.

Out-door and Technical Work.—In charge of the Fruit and Vegetable culture work of the Department including inspection work, Seed collection and Testing. Assisting the Superintendent in fumigation. Arrangements for exhibiting the departmental articles at Mysore and other Exhibitions

In-door and Office.—Conducting auction sale of garden produce and confirmation of sales of minor garden produce and sale of plants and seeds. Routine correspondence with the public and foreign institutions and correspondence with the members of the Horticultural Society. Sale room correspondence.

Leave and Transfer, etc.—Grant of leave to the establishment directly under his charge. Appointments to the lower places in the sections under his control.

Powers of purchase.—Purchase of contingent articles for the sections directly under him.

Purchase of service stamps to an extent of Rs. 30 at a time.

Purchase of food grains to the Menagerie and Aviary as per scales fixed by the Superintendent.

Purchase of seeds, plants, packing materials, tools, manure, etc., up to Rs. 15 in each case within the allotment sanctioned by the Superintendent.

Miscellaneous.—Duties attached to him as Secretary of the Mysore Horticultural Society; any other work specially entrusted by the Superintendent.

WD 493—GPB—425—24-9-34